

START SPREADING THE NEWS

Join our upcoming info session and discover more about our Future Skills for Leaders programme in New York

26 OCTOBER, 12-1PM
THE CUBE, ONE ELMWOOD
[GO.QUB.AC.UK/
CAREERSEVENTS](https://go.qub.ac.uk/careersevents)

#USA WEEK



QUEEN'S
UNIVERSITY
BELFAST

CAREERS,
EMPLOYABILITY
AND SKILLS



<https://www.youtube.com/watch?v=X7A5eYjm9iA&t=3s>



Queen's Global Leadership Programme (130)



Toronto



New York & Washington DC



Boston

John F. Kennedy
PRESIDENTIAL LIBRARY AND MUSEUM



Hong Kong



Kuala Lumpur



Future Ready Skills for Leaders – New York 204

- Eligibility
- Why are we offering this opportunity?
- What is the opportunity?
- How does this work?
- Application and selection process
- Costs

Eligibility

- **FT Undergraduate** Queen's University students (Including integrated Masters degrees e.g. MSci or MEng) - any year or subject
- CV and Cover letter application and video interview
- Preference will be given to students who have not already participated in, or been offered a place on:
 - Study USA
 - University Exchange
 - Belfast to Berlin
 - Mitacs Internship
 - Utrecht Summer School
 - or been in receipt of Turing/ Erasmus funding
- Past participants are not eligible to apply.

Why are we offering this Programme?

- Immersive International Experience – Queen’s Strategy 2030
- Student Employability
- Leadership from a Global Perspective
- Cultural Awareness
- Global Networking
- Enhancing your student experience



What is the Opportunity?



- Active learning leadership programme
- Visits to US Organisations and Senior leader talks
- Team projects
- Training in innovation and Design Thinking to help address the challenge
- Networking events
- 25 QUB students (Open to all subject areas & year of undergraduate study)
- Heavily Subsidised Tour (£250 V's £2,000)- Department of the Economy & Queen's



What is the Opportunity?

On campus programme (2024: 4 & 5 Jan , 19 & 20 March, 19 & 20th June)

- Pre-work Dec-Jan introducing the theme:

“How might students contribute to Queen's becoming a Net Zero University by 2040?”

January & March Workshops

Meet your peers, introduction to the theme & panel, guest speakers etc

- Training in innovation and Design Thinking
- Group project- research
- Preparation for the international trip

What is the Opportunity?

Visit to New York (1 – 9 June)

- Visits to US organisations and talks from senior professionals
- Networking events
- Cultural immersion/ free time



**QUEEN'S
UNIVERSITY
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What is the Opportunity?

Pitching & wrap up (19 & 20 June)

- Training on how to pitch an idea
- Pitch your idea to a panel
- Evaluation & programme review

Key Dates

Programme Summary:

4 & 5 January and 19 – 20 March – On campus programme at Queen's

1 – 9 June – Visit to New York

19 & 20 June – Pitching and wrap up

Attendance throughout is compulsory!



Previous Participants

Lili Mepham

Business Management

Niamh Finnerty

Physics



Through this programme you can expect to...

- Gain Leadership skills- problem solving, communication, networking...
- Develop Team Working & Project Management skills
- Gain Cultural Awareness & International experience
- Visit International Organisations
- Network with Students, Alumni & Senior professionals
- Ambassador for Queen's
- Gain Future Ready Skills Award (previously known as DegreePlus)

Selection Criteria

Essential criteria:

- Understanding of the programme and motivation to participate in all aspects of the experience (before, during and after the week in the US)
- Be an active contributor to the programme demonstrating enthusiasm, relevant skills and strengths including:
 - Initiative, drive and resilience to take on challenges
 - Communication and teamwork
 - Problem solving and innovation
 - Responsible and organised

Desirable criteria:

- Confidence with social media and video production

What are we looking for?

- Students will be working in teams, so we are looking for people with a range of skills and experiences
- We want to see your motivation for addressing this particular theme and what perspective you could bring to address this challenge: **How might students contribute to Queen's becoming a Net Zero University by 2040?**
- We want to see evidence of how you meet the essential and desirable selection criteria.
- We welcome applications from people who already have leadership experience and/or international experience as well as those who have experience of neither

How to Apply?

We are looking for :

1. A covering letter which expresses your motivations for the programme and summarises the key skills, strengths and attributes you can bring

- We expect the covering letter should be no more than 800 words.
- It should clearly state whether you have already participated in or been offered a place on a international opportunity listed in the eligibility criteria (Study USA, University Exchange Programmes, Belfast to Berlin, Mitacs Research Internship, Utrecht Summer School or been in receipt of Turing/ Erasmus funding).
- Please address your covering letter to “Dear QUB Careers”

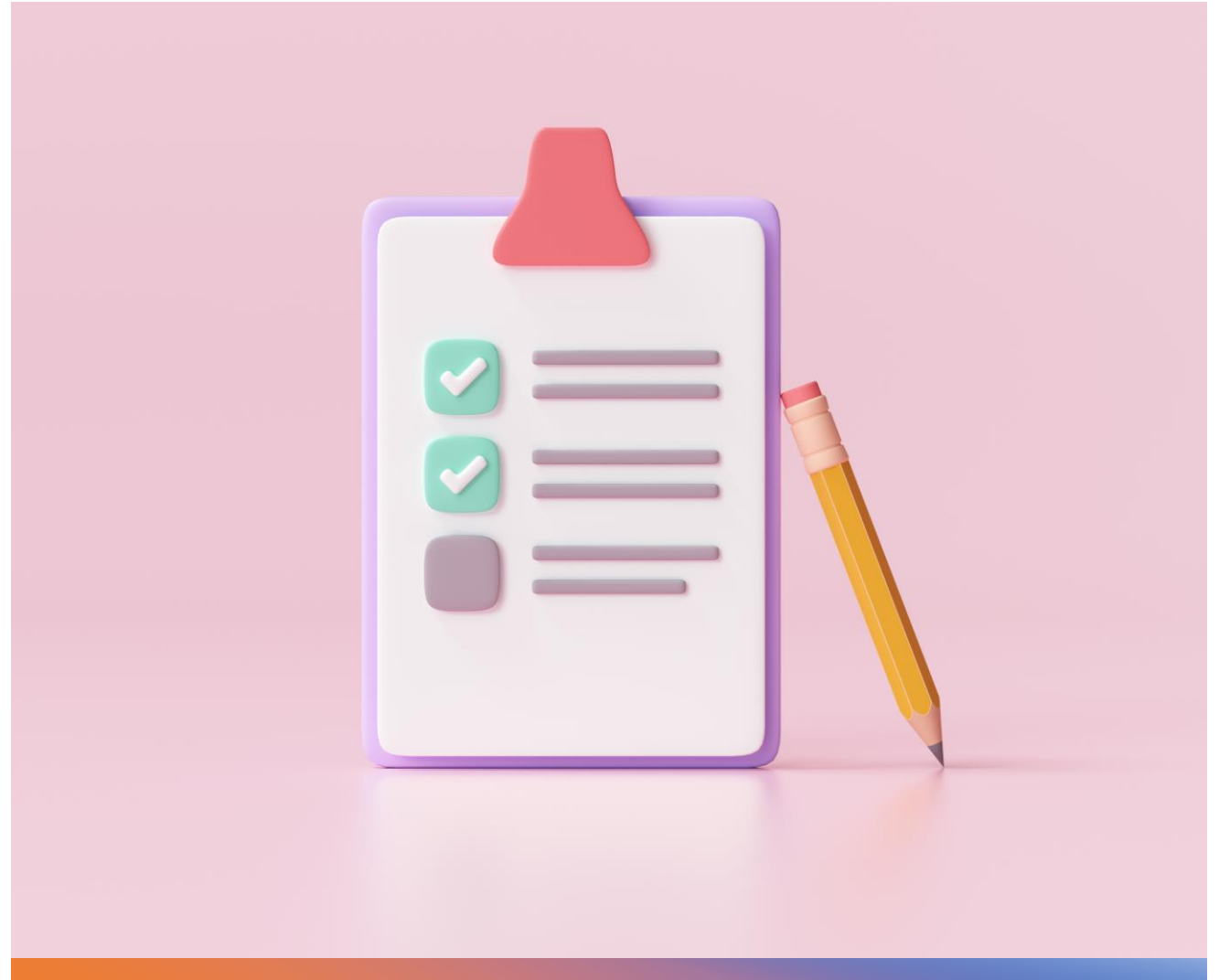
2. A CV which provides evidence of how you have developed and demonstrated those skills, strengths and attributes.

- Your CV should indicate your degree programme and year of study.



In Summary.....

- What is your Motivation?
- What you can bring to the programme?



CV & Cover Letter Guidance

assessment centre, we'll equip you with the skills and resources needed to give you the best chance of standing out to employers.



CV BASICS

Your CV is a marketing tool - not a list of everything you have done - so use it to sell yourself to a specific job.

Read your CV from the recruiter's perspective: does it show you have the skills they have asked for in the job description?

There is no perfect format, and CVs differ between countries (Goingglobal accessed via MyFuture has tips on country-specific CVs), and even between industries - a graphic designer's CV will look much different to an engineer's, for example.

Allocate space according to relevance (your GCSEs shouldn't take up more space than work experience), be concise and make sure important information stands out in a scan read or for someone reading on screen.

SOME GENERAL CV RULES

- Keep it to 2 pages maximum (1 page for part-time work experience)
- Don't include a photo in the UK (unless you are an actor or a model) - Omit your date of birth
- Present the information in reverse chronological order (your most recent job first).
- Order your sections according to relevance to the reader (for a graduate job this is likely to be 'Education and Qualifications', or 'Employment Experience' for a part-time job)
- Avoid copying a template as this can limit you, but look at example format on Prospects and TargetJobs.

[More on CVs and Cover Letters](#)



Check your CV online

Sign into [Queen's VMock CV Checker](#) and upload a PDF version of your CV to receive feedback on your CV in 15 seconds. You'll get feedback on three key areas: Impact, Presentation and Competencies. A colour coded score system using green, amber and red lets you know which areas you need to work on.

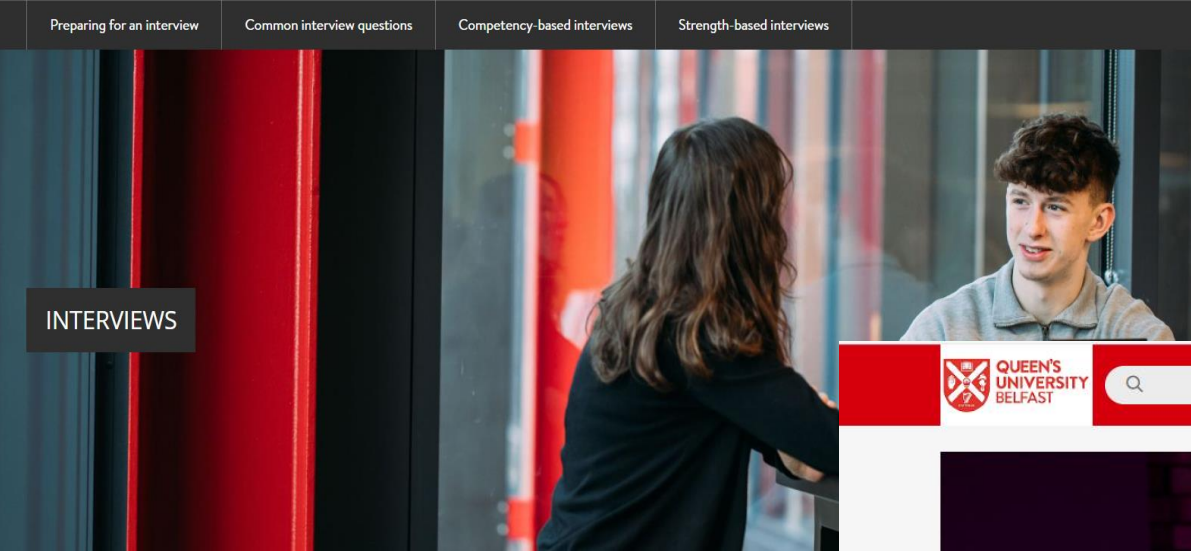
UPDATE: You have the option of choosing what you are using your CV for: a graduate job or a placement, Internship or work experience opportunity. If you are signing in to VMock for the first time you will be given the option to choose what type of CV you want to upload and if you are an existing user and want to change CV type go to your account settings by clicking on the matrix in the top right of your screen.

[Visit the VMock web area >](#)

INTERVIEW GUIDANCE

Interviews

UNIVERSITY DIRECTORATES / STUDENT CENTRE / CAREERS, EMPLOYABILITY AND SKILLS / SUCCEED IN RECRUITMENT / INTERVIEWS



Career, Employability & Skills Website

MyFuture

QUEEN'S UNIVERSITY BELFAST

Jobs Events Employers My Tools & Resources My Appointments

Want to work in the creative industry?
Find out how to break into film, publishing and more at our Spotlight on Creative Session

Book now

- Mock Video Interview**
Practice interviewing and receive helpful feedback.
- Step-by-Step (Pathways)**
Follow our step-by-step guide to career readiness.
- Information Resources**
Read, watch, and download career resources.
- Public Profile**
Showcase your academic and professional achievements.
- Add a CV**
Upload a CV to get started with your job search.

A screenshot of the Queen's University Belfast MyFuture website. The top navigation bar is red and contains the university logo, a search bar, and links for 'Jobs', 'Events', 'Employers', 'My Tools & Resources', and 'My Appointments'. Below the navigation is a large dark banner with the text 'Want to work in the creative industry?' and 'Find out how to break into film, publishing and more at our Spotlight on Creative Session'. A red 'Book now' button is centered on the banner. Below the banner are five white cards, each with an icon and a title: 'Mock Video Interview' (person icon), 'Step-by-Step (Pathways)' (list icon), 'Information Resources' (book icon), 'Public Profile' (person with checkmark icon), and 'Add a CV' (document icon). Each card has a short description of the service.

How to submit your application

- Create one MS Word document which includes both the covering letter and CV.
- Save this document in MS Word with the title “Your Name FRS New York Application”
- Email the MS Word document to goglobal@qub.ac.uk with subject line “FRS New York Application”
- The deadline for receipt of your application is **5pm on Tuesday 31st October**.
- *We expect* that video interviews will be completed between 13th - 27th November and that you will hear the outcome w/c 11th December. Subject to change.

If you have any questions regarding the application process, please email goglobal@qub.ac.uk

If you consider yourself to have a disability and require additional support with the recruitment process, please email goglobal@qub.ac.uk before the deadline



Visa



- We expect that most students should be able to travel under the ESTA (Visa waiver)
- We will be flying from Dublin so an additional visa (for ROI) may be required by any students here on a Tier 4 visa
- Students are responsible for arranging and paying their own visas for travel. Check your eligibility before applying to this programme
- **If a student is offered a place on this programme but is unable to arrange a visa in time, their place will be offered to another student (February)**

- £250 (Transport and accommodation)
- 3 instalments of 1x £50 (Dec), 1x £100 (Feb), 1 £100 (April)
- It is recommended that students bring enough funds to have around \$40-50 per day to cover their expenses.



*If the cost of this programme is discouraging you from applying, please contact goglobal@qub.ac.uk so that we can discuss alternative payment arrangements.

Additional information

- Future Ready Award - students completing all parts of this programme will gain **Future Ready Skills Award** accreditation (previously known as DegreePlus).
- We will travel to and from the USA as a group. We can't accommodate students travelling out to the US earlier or staying in the US after the trip.
- Please direct any questions after today's session to goglobal@qub.ac.uk

Questions?

Upcoming Info Sessions



George Moore Scholarship (PG Study) - Online Information Session

Date: 1/11/2023

Time: 1:00pm - 2:00pm

Location: Online event

Category: Information Event



Study USA Information Session 2

Date: 2/11/2023

Time: 1:00pm - 2:00pm

Location: The Cube, One Elmwood

Category: Information Event



The Clinton Scholarship Fund- Information Session

Date: 2/11/2023

Time: 2:00pm - 3:00pm

Location: The Cube, One Elmwood

Category: Information Event